Academic Program Description Form

University name: University Tikrit

College/Institute: CollegeManagement and Economics

Scientific Department: DepartmentGeneral Administration

Name of academic or professional program: Public Administration Department

Final Certificate Name: BachelorScience in Public Administration

Academic system:Course system

Description preparation date: 14/9/2023

Date of filling the file:14/9/2023

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التاريخ: 17 / 9 / 2023

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1. Program Vision

Excellence in deliveryAngelspioneerAndTo lead public sector institutions that meet stakeholder requirements, in line with global quality standards...

2. Program message

Providing the public sector with the educated administrative energies it needs to meet its aspirations in serving the community, and communicating with relevant stakeholders to consolidate community behaviors through education.andLearning, creating an open environment for cultural and intellectual exchange that stimulates scientific research, creativity, innovation and leadership, as well as disseminating knowledge to public sector institutions to ensure the well-being and excellence of society..

3. Program objectives

- Preparing graduates capable of working in government organizations, thus .\
 contributing to achieving social and economic development in society..
- Supporting government organizations and developing their knowledge in the .'
 fields of central and local administration by providing them with specialized
 administrative cadres.In this field.
- Disseminating noble community values and instilling integrity behaviorsAnd . community serviceIn the basics of workAdministrative.
- Continuous development of the scientific contributions portfolioFor .£ membersThe teaching staff in the department and following up on their feedback to ensure the achievement of the objectives of the educational process.
- Building bridges of cooperation between the Public Administration Department .º and the community, and achieving a strategic partnership with government organizations by creating a cooperative environment that achieves continuous communication.andfor.

4. Program accreditation

DoThe programIs the program accredited? And from which authority? both .7

5. Other external influences

Is there a sponsor? ForprogramYes, Ministry of Higher Education and Scientific . V

Research

			6. Pro	ogram Structure
comments	percentage	Study unit	Number of	Program
			courses	Structure
	9.4%	14	6	Institutional
				Requirements
	18%	27	10	College
				Requirements
	72.6%	109	40	Department
				Requirements
				Summer
				training
				Other

*Notes may include whether the course is basic or optional.

1	2	Computer 1Word	
	2	Arabic	
	2	Human rights and	
		democracy	
	3	Principles of Public	
		Administration 2	
	3	Mathematics for	
		administrators	
	3	Accounting principles	
	3	ReadingsEnglish	
1	2	Computer2Word	
	2	English language	
	3	Marketing Management	
	3	Human Resources	
		Management	
	2	Administrative law	
2	2	Intermediate Accounting	
	3	The development of	
		organizational thought	
	2	English language	
	2	Quantitative methods	Second
1	2	Computer1Excel	Second
	2	Baath crimes in Iraq	
	3	Public Relations	
2	2	Government accounting	
	2	Administrative Psychology	
	2	Civil Service Legislation	
	3	Political systems	
	2	Operations research	
1	2	Computer1Excel	
	3	Public Financial	
		Management	
2	2	unified accounting system	Third
	3	Local administration	
	3	Contract management	

	2	Quality Management	
	2	Public service ethics	
1	2	Database Computer	
		Applications2	
	2	English language	
	3	Organizational Behavior	
	3	Financial policies	
	2	General Project	
		Management	
	3	Management Information	
		Technology	
	3	Comparative local	
		management systems	
	2	Environmental	
		management	
1	2	Database Computer	
		Applications2	
	3	Production and Operations	
		Management	
	2	Comparative Public	
		Administration	
	3	Administrative	
		development1	
	3	Strategic Management1	
	2	English language	
1	2	Computer	Fourth
		Applications1QSB	2 001 011
	2	Scientific research methods	
		and ethics	
	3	Strategic management	
	3	Administrative	
		development 2	
	2	Risk Management and	
		Insurance	
	3	General Policies	
	1		

1	2	Computer	
		Applications2QSB	

8.	Ex	spected learning outcomes of the program
		Knowledge
The ability of the department's	-	Providing leading cadres in leading -
graduates to develop their		public sector institutions.
administrative and cognitive skills and		Disseminating knowledge in -
achieve leadership in leading		government institutions to achieve the
government institutions.		aspirations of society.
		Skills
Management Department graduates	-	Developing and supporting the -
have the ability to think, solve		spirit of creativity, innovation and
problems and manage time.		leadership.
		Creating an open environment for -
		cultural and intellectual exchange.
Our outputs should be knowledgeable	-	Communicate and interact -
and skilled in how to accomplish the		constructively with stakeholders.
tasks assigned to them.		
		Values
Adherence to professional ethics and	-	Establishing social and ethical -
the ability to demonstrate high		responsibility.
professional competence.		Serving the community and meeting its -
		requirements.
The student must believe in the	-	Integrity and transparency
principles of integrity and transparency,		Quality
and have the ability to apply the		
concepts of quality management at		
work.		

9. Teaching and learning strategies

- Active learning: Encouraging students' active participation in learning processes, .\'\
 such as discussions, group activities, and problem solving, to enhance their deep
 understanding of mathematical concepts.
 - Cooperative learning: Encouraging students to work together in small groups to . Solve problems.related to their studies And sharing ideas, which contributes to enhancing interaction and knowledge exchange between them.
 - Use of Technology: Leveraging technology to provide interactive learning tools . "
 such as computer software and online resources to enhance student
 understanding and motivation.
- Problem-based learning: presenting specific problems and motivating students to .5 think critically and use skillsAdministrativeTo solve it.
- Multiple Instructional Strategies: Providing a variety of instructional strategies, .o such as interactive lectures, practical lessons, and hands-on exercises, to meet the diverse needs of students.
 - Promote thinkingAdministrativeEncourage students to develop thinking .7 skills.AdministrativeSuch as analysis, planning and inference, by providing stimulating questions and applied problems.
 - Provide immediate feedback: Provide mechanisms to provide immediate . Y feedback to students on their performance and understanding of concepts. Administrative, whether through periodic assessments or direct interaction with the teacher.

10. Evaluation methods

- Classroom performance assessment: This includes assessing students'. Performance during lessons, lectures and workshops, whether through written tests or continuous assessment of their participation and understanding of the material.
- Participation in discussions and activities: Students' participation in class . Y discussions, group activities, and individual projects can be assessed to assess their understanding and engagement with the material.
 - Tests and assignments: Students may be given regular tests and assessment . "

- assignments to assess their problem-solving skills.related to their field of expertiseAnd their understanding of the concepts presented.
- Evaluating participation in research: The extent to which students participate in . £ research activities and scientific projects can be assessed, and an evaluation can be provided of their presentation style and analysis of their results and conclusions.
 - Practical Performance Evaluation: Students can be evaluated in practical .o performance through: VisitsProcess and participation in applied activities.
 - Evaluation of external participation: This includes evaluation of the extent of .7 students' participation in external activities such as conferences, seminars, and sports competitions.
 - Evaluation of Personal and Professional Development: Students' personal, .\footnote{\text{V}} professional and academic development can be evaluated during their participation in the faculty mentoring program.

11. Faculty

Faculty members

Facı	ulty	Requirements/	Spec	ialization	
prepai	ration	Skills (if any)			Academic Rank
lecturer	angel		private	general	
	angel		Operations research	Statistics (Operations Research)	Asst. Prof. Dr. Mazhar Khaled Abdel Hamid
	angel		Administrati ve law	General law	A.M.D. Mohamed Ahmed Raheel Aftan
	angel		Financial manageme nt	business management	A.M.D. Qusay Jassim Mohammed Imran
	angel		Bank manageme nt	business management	A.M. Mazen Noman Abdullah Bakr
	angel		linguistics	English language	A.M. Adnan Fayhan Mahmoud Khader.

A.M. Ahmed Khader Ahmed Ali	business management	Financial manageme nt	angel	
Prof. Dr. Saad Saleh Issa	economy	Political economy		lecturer
Asst. Prof. Dr. Yasser Ali Hamdan	law	Special law		lecturer
Asst. Prof. Dr. Qusay Abboudi Ali	Calculators	Networks	angel	
A.M. Present Sabah Shaeer Jabara	business management	Financial manageme nt	angel	
A.M. Tariq Aziz Kurdi	business management	Knowledge manageme nt	angel	
M. Khalaf Mohammed Alou	business management	organized	angel	
M Iman Muwaffaq Omar	business management	Organizatio n theory	angel	
Mr. Salam Hussein Jassim Handa	business management	administrati on Financial	angel	
M. Najm Suhail Najm Abdullah	administration works	administrati on Financial	angel	
M. Talha Kwan Salem	business management	Human Resources	angel	
Ms. Aisha Abdel Khaleq Ismail	count	Applied statistics	angel	
Mr. Saad Salem Ghanem Suleiman	business management	business manageme nt	angel	
Dr. Qutaiba Ibrahim Hamada	business management	Financial manageme nt	angel	
M. Hamid Anwar Danok	General	General	angel	

			Administrati	Administration	
			on		
	angel		business manageme nt	business management	Mr. Naji Hassan Ahmed Allawi
	angel		Production and operations	business management	M. Maysam Riad Bahr
	angel		Human Resources	business management	Mr. Hussein Abdul Hamad Hussein
	angel		Human Resources	business management	millimeter. Hassan Farhan Ahmed Handal
	angel		General Policies	General Administration	Mr. Mohamed Mustafa Mohamed Ibrahim
	angel		Human Resources	business management	M. Ahmed Ayed Makhlaf
	angel		Human Resources	business management	M.M. Nihad Khamis Hassan
	angel		Quality Manageme nt	business management	M. Mazhar Ahmed Khalaf
	angel		Production manageme nt	business management	Mr. Ali Mohammed Huwaid Khater
	angel		Bank manageme nt	Financial and Banking Sciences	M.M. Ali Hamad Ali
	angel		Information systems	Management Information Systems	M.M. Mohammed Salem Abdel
lecturer			English literature	English language	M. Alaa Ahmed Abdullah
	angel		law	law	Mr. Ihab Abdullah Muhaimid

	angel		Cost	accounting	Mr. Yasser Fouad Taha
			accounting	accounting	ivii. Tassei roudu Taila
lecturer			law	law	Mr. Maher Sabah Habib
	angel		Financial	accounting	Mr. Mohammed Ahmed
	anger		accounting	accounting	Diab
			Manageme		
	angel		nt	accounting	Mr. Ali Fouad Taha
			accounting		
	angel		about	Arabic	M.M. Ali Ghaleb Ali

Professional development

Orientation of new faculty members

- Determining the needs of the university and the department: The needs of the university and the department are determined in terms of the required educational cadres and preferred specializations.
- Orientation Programs: Customized orientation programs are designed for new, visiting, full-time and part-time members based on their needs and specialties.
- Introduction to the University Environment: A comprehensive introduction 3to the university and the Department of Public Administration is provided,
 including an overview of the department, vision, mission, goals, and available
 services.
- Providing support resources: New members are provided with the necessary 4resources and support, including training courses, workshops, and technical
 assistance.
- Academic Orientation: New members are oriented regarding the curricula, 5research areas and teaching methods used in the department.
 - Administrative Orientation: New members are oriented to administrative 6procedures, responsibilities, university policies and code of conduct.
- Ongoing Support: Ongoing support is provided to new, visiting, full-time 7-and part-time faculty members through advisory sessions, workshops and periodic

Professional development for faculty members

- Identifying needs and setting goals: Faculty needs are identified through surveys .\'\
 and performance evaluations, and then specific goals to be achieved within the program are identified.
- Development Program Design: Based on the specific needs and objectives, a . \(\cdot \) comprehensive development program is designed that includes a set of activities, training courses, workshops, and educational resources.
- Program Implementation: The development program is implemented in a regular . "
 and organized manner, including organizing workshops, conducting training
 courses, and providing appropriate educational resources.
 - Use effective teaching strategies: Faculty members learn to use and apply .5 modern and effective teaching strategies, such as cooperative learning, active learning, and educational technology.
- Evaluation of learning outcomes: The effectiveness of the development program .o is evaluated by evaluating the learning outcomes of faculty members, such as increased levels of knowledge, teaching skills, and interaction with students.
- Continuous Development: Ongoing feedback and support is provided to faculty .7 members to promote ongoing professional and academic development.
 - Participation in scientific research and publication: Faculty members are .\footnote{N} encouraged to participate in scientific research and publish the results in prestigious academic journals, which enhances their academic standing and contributes to the development of knowledge in their fields.

12. Acceptance Criteria

- Central acceptance. -\
- Accepting exceptions (martyrs' families, children of faculty, distinguished remployees, top students in institutes, foreign students).
 - Private government education "
 - Accepting evening studies. 5

13. The most important sources of information about the program

University, college and electronic department website. -\

- Priorities for establishing the department. ⁷
- Project to develop and update the curricula of the faculties of management and economics in Iraqi universities for the year 2017.

14. Program Development Plan

- Curriculum development. -\
- Open postgraduate studies (higher diploma equivalent to a master's degree). 7
- Developing teaching and administrative staff through courses, seminars and -\gamma workshops in areas of specialization.
- Supporting scientific research efforts by encouraging faculty members to publish, -5 especially in international journals.
 - Conducting training programs to develop students' capabilities in technical and -o information technology fields.
- Organizing field visits and scientific trips for students to government institutions. -7

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		gram	the prog							Requi	F				
ı Yea	Cou		Essent		ledg				Skills			S	alue	7	
e eve	rse code	Course name	ial or option al?	A 1	A 2	A 3	A4	B1	B2	В3	B4	A1	A2	A3	A4
		Principles of Public Administration 1		✓	√	✓	✓	√	√	√	√	✓	√	√	✓
		Principles of Economics		✓	✓	✓	√	√	√	√	√	✓	√	√	✓
		Principles of Statistics		√	✓	√	√	√	✓	√	√	√	√	√	✓
		Computer 1Word		√	√	√		✓	√	√		√	\	√	
		Arabic		\checkmark	\checkmark	\checkmark		\checkmark	✓	✓		\checkmark	✓	\checkmark	
		Human rights and democracy		✓	✓			√	✓	√		✓	✓	✓	
Fir yea		Principles of Public Administration 2		✓	✓	✓	✓	√	√	√	✓	✓	√	√	✓
		Mathematics for administrators		✓	✓	✓	✓	√	√	√	√	√	√	√	✓
		Accounting principles		✓	✓	✓	✓	√	✓	√	✓	✓	√	✓	✓
		ReadingsEnglis h		✓	✓	✓	√	√	✓	√	√	✓	√	√	✓
		Computer2Wo rd		✓	✓	✓		✓	✓	√		✓	✓	√	
		English language		✓	✓	✓	√	√	✓	√	√	✓	√	√	✓

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	Marketing Management		√	√	√	√	✓	√						
	Human		√	√	√	√	✓	✓	✓	✓	✓	✓	✓	✓
	Resources													
	Management Administrative		√	√	√	√	√	√	√	√	√	√	√	√
	law		•	V	V	V	V	V	•	•	V	•	•	V
	Intermediate		√	√	√	√	✓	√	✓	✓	√	✓	✓	✓
	Accounting													
	The development of		✓	\checkmark	\checkmark	✓	\checkmark	\checkmark	✓	✓	✓	\checkmark	✓	\checkmark
	organizational													
	thought													
	English		✓	✓	✓	\checkmark	✓	\checkmark	\checkmark	\checkmark	\checkmark	✓	\checkmark	\checkmark
	language Quantitative													
Secon	methods		√	√	√	√	✓	√	√	✓	√	√	✓	√
d	Computer1Exc		√	√	√		√	√	✓		√	√	√	
year	el						·	·						
year	Baath crimes		✓	✓	✓		\checkmark	\checkmark	\checkmark		✓	✓	✓	
	in Iraq Public		√	√	√	√	√	√	√	√	√	√	√	√
	Relations		•	V	V	V	V	V	•	•	V	•	•	V
	Government		√	√	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	accounting													
	Administrative		✓	✓	✓	√	\checkmark	\checkmark	✓	✓	✓	\checkmark	\checkmark	\checkmark
	Psychology Civil Service		√	√	√	√	√	√	√	√	√	√	√	√
	Legislation			•	•	•	•	•	•	•	•	•	•	•
	Political		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	systems													
	Operations research		√	√	√	✓	✓	\checkmark	\checkmark	\checkmark	√	√	√	√
	Computer1Exc		√	√	√	√	√	√	√	√	√	√	√	√
	el				Ť	Ť	·	Ť	·	·	•	·		•
	Public		✓	✓	✓	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	✓	✓	✓	\checkmark
	Financial Management													
	unified		√	√	√	√	√	√	√	√	√	√	√	√
	accounting				,	·	·	•	,	·	·	Ť	Ť	,
	system													
	Local administration		✓	\checkmark	✓	√	\checkmark	\checkmark	\checkmark	\checkmark	√	\checkmark	\checkmark	√
	Contract		√	√	√	√	√	√	√	√	√	√	√	√
	management			•		v	,	,	•	•	•	•	•	•
	Quality		✓	✓	✓	\checkmark	\checkmark	✓	\checkmark	\checkmark	✓	\checkmark	\checkmark	\checkmark
	Management Public service		√	√	√		√	√	√	√	√		√	
Thind	ethics		•	V	•	✓	✓	V	•	•	•	√	•	√
— Third	Database		√	√	√	√	√	√	✓	✓	√	√	√	√
year	Computer													
	Applications2			/	/									
	English language		√	√	√	✓	\checkmark	✓	\checkmark	\checkmark	√	✓	√	✓
	Organizational		✓	√										
	Behavior						·	·		·				
	Financial		✓	✓	✓	✓	✓	✓	✓	\checkmark	✓	\checkmark	✓	✓
	policies General		√	√	√	√	√	√	√	√	√	√	√	√
	Project		•	Y	Y	V	V	V	Y	Y	v	V	v	V
	Management													
	Management		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Information Technology													
	Technology													

✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Comparative	
												local	
												management	
												systems	
✓	✓	\checkmark	✓	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	✓	\checkmark	\checkmark	Environmental	
												management	
\checkmark	✓	✓	✓	\checkmark	✓	\checkmark	✓	√	✓	✓	✓	Database	
												Computer	
												Applications2	
√	√	√	√	✓	✓	√	✓	√	√	√	√	Production and	
•	•	•	•	•	•	•	•	•	*	•	,	Operations	
												Management	
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\checkmark	✓	\checkmark	✓	✓	\checkmark	✓	✓	√	√	✓	√	Administrative	
			-									development1	
✓	\checkmark	✓	\checkmark	\checkmark	Strategic								
												Management1	
✓	\checkmark	\checkmark	\checkmark	\checkmark	✓	\checkmark	\checkmark	\checkmark	✓	✓	✓	English language	
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\checkmark	✓	√	√	√	√	✓	✓	√	✓	✓	√	Scientific	h
			-									research	11004
												methods and	year
												ethics	
✓	\checkmark	✓	\checkmark	√	Strategic								
												management	
✓	\checkmark	✓	\checkmark	\checkmark	Administrative								
												development 2	
✓	✓	\checkmark	✓	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	✓	✓	✓	Risk	
												Management	
												and Insurance	
✓	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	\checkmark	✓	✓	✓	√	✓	General Policies	
√	✓	√	√	√	√	Computer							
	•		-		•	•	•	•				Applications2QS	
												В	

*Please tick the boxes corresponding to the individual learning outcomes of the programme being assessed.

Course Description Form

1. Course name
Crimes of the Baath regime in Iraq
2. Course code
nothing
3. Semester/Year
First / Second

4. Date this description was prepared				
14/9/2023				
rms of attendance	5. Available fo			
material in persoi	Giving the 1			
ber of units (total	ırs (total) / Num	umber of study ho	6. N	
30 hours / 2 unit				
ame is mentioned	more than one na	urse supervisor (if	. Name of the co	7
Name: M.M. Ihab Abdullah Muhaimid Khalaf Email: Ihab.A.26@tu.edu.ic				
Course objective	8.			
Introducing students to the concept of crimes, their divisions and types Identifying the crimes of the Baath regime in Iraq according to the documentation of the Iraqi Supreme Criminal Court Law in 2005 Introducing students to psychological and social crimes and their effects Knowing what are the most prominent violations of the Baathist regime in Iraq Introducing students to how the Baath regime violated Iraqi laws. Identifying the environmental crimes of the Baath regime in Iraq Knowing what are the most prominent mass grave crimes committed by the Baathist regime in Iraq				
learning strategie				
Encouraging students to think about the crime, its seriousness and the penalties imposed on the criminal. Motivating students through daily posts and periodic exams to help them understand the material well. Use interactive methods that are useful for students. Directing students towards the necessary learning for the purpose of knowing the most prominent violations committed by the Baathist regime in Iraq				
Course Structure	10.			
Watche The	Required learning outcomes	Name of the unit or topic	Learning method	Evaluatio n method

Ask	Homework,				
questions	asking questions,				
and tests	and interaction	Definition of crime			
and tests	between the	in language and			
	teacher and the	terminology and	Concept of crimes	2	the first
	students, as well	what are its			
	as the students	types?Crimes			
	with each other.				
Ask	Homework,				
questions	asking questions,				
and tests	and interaction		Crimes of the Baath regime as documented by the	2	the second
and tests	between the				
	teacher and the	Types of crimes			
	students, as well		Iraqi Supreme		second
	as the students		Criminal Court		
	with each other.				
Ask	Homework,				
questions	asking questions,	The concept of			
and tests	and interaction	psychological			
वास स्टिश्	between the	crimes, phenomena	Psychological		
	teacher and the	and mechanisms	crimes and their	2	the third
	students, as well	adopted by the	effects		
	as the students	Baathist regime in			
	with each other.	Iraq			
Ask	Homework,				
questions	asking questions,				
and tests	and interaction				
and tests	between the	The concept of	Social crimes	2	Fourth
	teacher and the	social crimes and			
		their mechanisms			
	students, as well as the students				
	with each other.				
Ask					
	Homework,				
questions and tests	asking questions, and interaction	D' 4 61			
and tests	between the	Pictures of human	Violetians of Incai		
	teacher and the	rights violations and crimes of	Violations of Iraqi laws	2	Fifth
	students, as well	power	laws		
	as the students	power			
	with each other.				
Ask					
Ask questions	Homework, asking questions,				
and tests	and interaction		D-1'4' 1 1		
and tests	between the		Political and		
	teacher and the	A set of decisions	military decisions and violations of the	2	Sixth
			Baath regime		
	students, as well as the students		Daatii I tgiiit		
	with each other.				
A alz					
Ask	Homework,		Baath regime prisons and detention centers in		
questions	asking questions,	The most			
and tests	and interaction	prominent prisons		2	Seventh
	between the	in Iraq			
	teacher and the		Iraq		
	students, as well				

	as the students with each other.				
Ask questions and tests	Homework, asking questions, and interaction between the teacher and the students, as well as the students with each other.	Chapter One and Two	First month exam	2	The eighth
Ask questions and tests	Homework, asking questions, and interaction between the teacher and the students, as well as the students with each other.	Environmental pollution, radiation and mine explosions Destruction of cities and villages	Environmental crimes of the Baath regime in Iraq	2	Ninth
Ask questions and tests	Homework, asking questions, and interaction between the teacher and the students, as well as the students with each other.	Drying the marshes Destruction of palm groves, trees and crops	Environmental crimes of the Baath regime in Iraq	2	tenth
Ask questions and tests	Homework, asking questions, and interaction between the teacher and the students, as well as the students with each other.	The most prominent events are the mass graves committed by the Baathist regime before and after it took power in 1968.	Mass grave crimes	2	eleventh
Ask questions and tests	Homework, asking questions, and interaction between the teacher and the students, as well as the students with each other.	Genocide graves dating back to the events of 1963 Genocide graves committed by the former Baath regime during the period from 1979 to 2003	Chronological classification of genocide graves in Iraq	2	twelfth
Ask questions and tests	Homework, asking questions, and interaction between the teacher and the students, as well as the students with each other.	Chapter Three and Four	Second month exam	2	thirteent h

The grade is distributed out of 30 for the effort according to the tasks assigned to the student,
such as daily preparation, daily, oral, monthly and written exams, reports, etc., and the final
exam is out of 70, so the total is 100.

	12. Learning and teaching resources
Methodological vocabulary	Required textbooks (methodology if any)
approved by the Ministry of Higher	
Education and Scientific Research	
(Sectoral Committee)	
	Main References (Sources)
	References on the Internet